

**SECRET**

Ch/G Staff Meeting  
 15 October 1957  
ACTION REQUIRED

<u>Item No.</u>	<u>Action Required of Chief/G</u>	<u>Action Required of Divisions</u>
1	NONE REQUIRED	
2	Meetings to be scheduled between divisions and St/I	Each division is to look over the "OCI Requirements Guide" to be sure its interests are represented
3		Each division is to suggest candidates to Ch/G for exchange of personnel with USSR
4	Meet with [REDACTED] tomorrow	Chiefs, D/GC and D/GG to meet with [REDACTED] tomorrow
5	NONE REQUIRED	
6		[REDACTED] to prepare a memo on Management Survey of D/GL
7	NONE REQUIRED	
8		D/GC and D/GP to send representatives to lecture
9		Chief, D/GG, to inform Ch/G when briefings will be held
10		Divisions to pass on to Ch/G any likely GM topics
11		Chief, D/GC, to prepare a memo to AD/RR on progress of terrain maps for Admiral Layton
12		D/GL to make preparations for the briefing
13		Divisions to submit candidates to Ch/G

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<u>Item No.</u>	<u>Action Required of Chief/G</u>	<u>Action Required of Divisions</u>
14		Divisions to submit comments before the end of the week.
15	NONE REQUIRED	
16	NONE REQUIRED	
17		[REDACTED] to attend
18	Check on possibility of changing items now included in promotion memoranda	
19		Divisions to submit consumer reactions to St/C, thru Ch/G, for inclusion in their file
20,21,&22	NONE REQUIRED	

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